The Officers and Board of the Cleveland Photographic Society, in response to the growing concerns over public health, have taken the following steps. As always, the health and safety of each and every member, student and friend is a primary concern at CPS.

- **Friday meetings have been suspended until April 10.** All meetings from March 13 through April 3 will be re-scheduled. Arrangements are being made for Photojournalism images to continue to be entered and eligible for Year-End competition and for Print entries to be submitted for Year-End.

- Protocols have been developed to standardize our cleaning and sanitizing procedures. All products with which members, students and visitors may come in contact will be sanitized after use.

- Even when meetings resume, anyone who feels even the least bit ill is asked to refrain from visiting until they feel better. Those who have recently returned from a foreign trip or cruise or who have immediate family members who have done so are also asked to quarantine themselves away from the club for a few weeks. Those who do attend are asked to refrain from hand-shaking and other unnecessary touching of others.

- All Hospitality helpers will continue to wash their hands thoroughly and often. Coffee, hot tea, packaged snacks and cold beverages will continue to be available. Self-serve popcorn will be replaced with pre-portioned servings.

- The current School sessions will continue for the last few remaining classes. Students who are concerned for their personal health are reminded that they may attend any future session of their course at no charge.

- The Lightroom Classic CC course scheduled to begin on March 17 has been delayed. The new starting date will be Tuesday, April 21. Any student who cannot attend during this revised schedule can be moved to a future class session or a refund issued.

- At present, the April 4 session of the Fundamentals of Good Photography and the April 8 session of the Intro to Photoshop courses will be held as scheduled. Any decision to delay or cancel these classes will be communicated in the next few weeks.

- Both the March 13 Piston Power and the April 5 Playhouse Square field trips have been canceled.

- Those holding informal Club events (Mentor outings, committee meetings, etc.) are asked to consider the overall health climate in deciding whether to proceed.

- Community Service participation in any individual event will be determined on its own merits, but any events involving large crowds will most likely be canceled.

In this fluid environment, any and all of the above is subject to change on short notice. Please visit our website for any updates: [www.clevelandphoto.org](http://www.clevelandphoto.org).

Thank you for being a valued CPS member, student and friend. Please know that we’re doing everything we can to respect and protect your health during this difficult period.

Please direct any questions to [info@clevelandphoto.org](mailto:info@clevelandphoto.org)